

FORM A
(APPLICATION FORM)

**CALL FOR PROPOSALS BY SERVICE COMPANIES FOR THE ADJUDICATION OF
CLEANING SERVICES FOR THE EMBASSY OF ITALY**

*TO
EMBASSY OF ITALY IN TEL AVIV
c/o ADMINISTRATION OFFICE
25 HAMERED ST.
TEL AVIV*

The undersigned,

first name and last name _____
date of birth _____
national ID _____
address _____

as legal representative of _____ (business
name, company name, official name of the person or entity that owns the company, etc.),

requests to participate to the call for proposals for cleaning services announced by the Embassy of
Italy and therefore attaches the proposal.

* * * * *

All information shall be provided by the Bidder

**PART I
SELECTION PROCEDURE AND CUSTOMER INFORMATION**

CUSTOMER	Answer:
Name:	<i>Embassy of Italy in Tel Aviv</i>
Bid's Title:	<i>Call for proposals by service companies for the adjudication of cleaning services for the Embassy of Italy</i>
CIG code	<i>TBD</i>

PART II: BIDDER INFORMATION

A. Bidder	Answer:
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Business name:	[.....]
National ID or national registration number	[.....]
Address:	[.....]
Contact person:	[.....]
Phone:	[.....]
certified e-mail or e-mail:	[.....]
web site:	[.....]

B. Bidder's legal representative:	Answer:
First and Last name	[.....]
Date and place of birth	[.....]
Title/Position:	[.....]
Address:	[.....]
Phone:	[.....]
E-mail:	[.....]
If necessary, provide more details about the kind of legal representation:	[.....]

PART III: EXCLUSION CRITERIA

Those who have been convicted, with a final criminal sentence, in Italy or in Israel, for one or more of the following reasons, are excluded from participation in the selection procedure: (1) participation in a criminal organization; (2) corruption; (3) fraud; (4) terrorist crimes or offenses related to terrorist activities; (5) money laundering or terrorist financing; (6) child labor and other forms of human trafficking; (7) any other offense resulting in the inability to contract with the public administration.

The relevant exclusion criteria are those established by the Italian law, as well as equivalent situations set out by the local criminal legislation.

A: EXCLUSION CRITERIA FOR CRIMINAL CONVICTION

	Answer:
1) The economic operator or a member of its management or supervisory bodies or anyone who has powers of representation, decision or control in the economic operator have been convicted for one of the reasons indicated above with a final judgment given no more than five years ago or after which an exclusion period established in the sentence is still applicable?	[] Yes [] No
2) If so, indicate (repeat if necessary): a) the date of the conviction and the grounds for conviction; b) identification information of convicted persons; c) duration of the exclusion period established by the sentence.	a) Date: [.....], Duration: [.....] Motives: [.....] b) [.....] c) Exclusion period [.....]
3) In case of conviction, what measures has the economic operator adopted to prove its reliability (self-cleaning)?	<i>[Please describe the measures adopted]</i>

B: EXCLUSION CRITERIA FOR PAYMENT OF TAXES OR SOCIAL SECURITY CONTRIBUTIONS

	Answer:
1) Has the economic operator fulfilled all the obligations related to the payment of taxes, duties or social security contributions, in the country where it is established, in Italy and in the country where the contract is carried out?	[] Yes [] No
2) <u>If not, please indicate:</u> a) the State where the default occurred; b) the amount; c) how the non-compliance was determined; d) measures taken to correct the situation;	a) [.....] b) [.....] c) [.....] d) [.....]

C: EXCLUSION CRITERIA FOR INSOLVENCY, CONFLICT OF INTERESTS OR PROFESSIONAL OFFENSES

	Answer:
1) Has the economic operator violated, as far as it is aware, obligations concerning health and safety in the workplace, environmental, social and labor law?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2) The economic operator is in one of the following situations or is exposed to a legal procedure for ascertaining one of the following situations: a) bankruptcy, insolvency proceedings, liquidation or other similar situation? b) has it ceased its business activities?	a) <input type="checkbox"/> Yes <input type="checkbox"/> No b) <input type="checkbox"/> Yes <input type="checkbox"/> No
3) Has the economic operator been found guilty of serious professional misconduct?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4) Has the economic operator signed agreements with other economic operators to distort competition?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5) Is the economic operator aware of any conflict of interest related to its participation in this tender procedure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6) Has the economic operator, or a company related to him, given advice to the Customer or have they otherwise participated in the preparation of the bidding procedure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7) Has the economic operator already experienced an early termination of a previous public tender or have compensation or other penalties already been imposed on a previous public tender?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8) The economic operator: a) has ever been found guilty of fraudulent misrepresentation in supplying the information required to verify the absence of exclusion criteria or compliance with the selection criteria? b) has ever hidden this information? c) was unable to transmit without delay the additional documents requested by a Customer during a tender procedure? d) has ever attempted to unduly influence the decision-making procedure of a Customer, to obtain confidential information that may give it undue advantages in the procurement procedure, to provide misleading information that may have a significant influence on the procurement procedure?	a) <input type="checkbox"/> Yes <input type="checkbox"/> No b) <input type="checkbox"/> Yes <input type="checkbox"/> No c) <input type="checkbox"/> Yes <input type="checkbox"/> No d) <input type="checkbox"/> Yes <input type="checkbox"/> No
9) <u>In the case of an affirmative answer to any of the questions in this section C, please describe the situations that have occurred and which measures the economic operator has adopted to prove its reliability (self-cleaning)</u>	<i>[Please describe the measures adopted]</i>

D: EXCLUSION CRITERIA ESTABLISHED BY THE ITALIAN LAW, AS WELL AS EQUIVALENT SITUATIONS SET OUT BY THE LOCAL CRIMINAL LEGISLATION

	Answer:
Is the economic operator in one of the following situations? 1) Are there any grounds for business revocation, suspension or prohibition according to the Italian “anti-mafia” legislation? 2) Is subject to infiltration from the organized crime? 3) Has been subject to a ban from its business or to any another ban that implicates the prohibition to contract with the public administration? 4) Is registered in the computerized record kept by the Italian National Anti-Corruption Authority (ANAC) for having presented false statements or false documentation?	1) <input type="checkbox"/> Yes <input type="checkbox"/> No 2) <input type="checkbox"/> Yes <input type="checkbox"/> No 3) <input type="checkbox"/> Yes <input type="checkbox"/> No 4) <input type="checkbox"/> Yes <input type="checkbox"/> No

5) Has ever violated the ban on fiduciary registration?	5) <input type="checkbox"/> Yes <input type="checkbox"/> No
6) Does not respect the legislation on disabled people?	6) <input type="checkbox"/> Yes <input type="checkbox"/> No
7) Has been victim of extortion practiced by organized crime or by someone who wanted to facilitate the activity of organized crime? Has ever reported such episodes of extortion to the judicial authority?	7) <input type="checkbox"/> Yes <input type="checkbox"/> No
8) Is related or in a dominant position with another Bidder in this tender procedure?	8) <input type="checkbox"/> Yes <input type="checkbox"/> No
9) Has signed employment or self-employment contracts with (or has assigned tasks) to former employees of the Embassy of Italy, who have concluded their employment relationship with the Embassy less than three years ago, and who have exercised (in the last three years of public service) negotiating powers on behalf of the Embassy towards the same economic operator (<i>pantouflage</i> or revolving door)?	9) <input type="checkbox"/> Yes <input type="checkbox"/> No

PART IV: SELECTION CRITERIA

	Answer
Does the economic operator meet all the selection criteria required in the call for proposals?	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART V: FINAL DECLARATION

The undersigned formally declares that the information provided in parts II, III and IV is true and correct and that the undersigned is aware of the consequences - even of criminal nature - of a fraudulent misrepresentation arising out of the Italian and Israeli law.

The undersigned hereby certifies the possession of criteria and the absence of exclusion criteria set forth in this document.

The undersigned formally authorizes the Embassy of Italy to conduct, if necessary, enquiries and investigations with the competent local authorities on the truthfulness of the statements made.

Tel Aviv, __/__/2019

[first name, last name, title/position of the signer]¹

PLEASE ATTACH A COPY OF THE SIGNER'S IDENTIFICATION DOCUMENT (ID)

¹ FOR NON EU CITIZENS (NOT LEGALLY RESIDING IN ITALY): This is a "sworn affidavit" witnessed and sealed (verification of signature) by an Israeli official authorized by law.