



Embassy of Italy
Tel Aviv

NOTICE

CALL FOR EXPRESSION OF INTEREST FOR MANAGEMENT AND PRODUCTION SERVICES FOR A PROMOTIONAL EVENT AT THE RESIDENCE OF THE AMBASSADOR OF ITALY

The Embassy of Italy issues a call for expression of interest by service companies to provide management and production services for a promotional event at the Residence of the Ambassador of Italy (Alonim St. 6, Ramat Gan) on Wednesday, June 2, 2021.

Such event is organized in the framework of the integrated promotion programme “Vivere all’italiana” (The Italian Way of Life), with the aim of pooling together the very best of the “Made in Italy” in the areas of design, research, innovation and Italian cuisine.

Date and Time

Wednesday June 2nd, 2021. From 6.30pm to 9.00pm (2.5 hours).

Guests number

500 VIP guests (approximately) hosted in the garden (3.000 square meters).

Recipients

This call for proposals is intended to well-established event management and production companies that have the technical expertise and the financial and human resources to enter such agreement. Previous experience with diplomatic missions and national days is preferred.

Main activities

- Design and décor
- Garden furniture
- Temporary electrical wiring
- One podium with amplification system
- One professional photographer

- Sponsor wallboard
- Food supplies (menu TBD)
- Kitchen appliances and supplies
- Waiters, Attendants, extra Staff
- Security (two security guards)
- AOB

Equipment

All professional materials, equipment and tools to be provided by the company. Institutional work attire will be provided by the company to all employees.

Purpose

This call is aimed at starting a constructive dialogue with all interested companies. At this stage, statements of interest shall not be considered as binding. Those submitting expressions of interests will not gain preferred placement position in the selection procedure.

Requirements

As a proof of sound business practices, applicants shall provide with the statement of interest the application form (“**A-form**”) and the following information:

- business license;
- company profile;
- letters of reference (if available).

Additional declarations

- Statement that the company has not been declared insolvent in a court and that it does not have any pending legal proceeding;
- Statement of no convictions against the company’s board members for professional misconduct, bankruptcy or any other financial crime;
- Declaration that the company has fulfilled its duties with regard to the payment of taxes, dues, and/or any other mandatory payments, in accordance with current legislation in Israel.

How to Submit an “Expression of Interest”

The expression of interest (with the attached “**A-form**”) must be sent by email no later than 2pm on May 9th, 2021 to the address amm.telaviv@esteri.it (subject: “ Expression of interest for management and production services for a promotional event on June 2, 2021”).

Tel Aviv, April 21st, 2021