



Ambasciata d'Italia
Tel Aviv

NOTICE

CALL FOR PROPOSALS FOR THE ADJUDICATION OF ACCOUNTING (COMMERCIALISTA) SERVICES FOR THE EMBASSY OF ITALY IN TEL AVIV.

The Embassy of Italy in Tel Aviv issues a call for proposals to provide accounting and tax advisory services ("commercialista") in support of the Embassy's local administrative activities.

Date and Time

Ongoing advisory service, available during regular business hours.

On-site meetings as needed, indicatively once a month.

Specification of manpower

One qualified accountant (CPA / רואה חשבון), with supporting staff as needed.

Duration

Maximum 2 years. The contract will start on January 1, 2027.

Recipients

This call for proposals is intended to accounting firms or certified public accountants that meet the requirements described above, and that have the technical expertise and the professional resources to enter such agreement.

Activities

To be performed at no extra cost on regular basis:

- Bookkeeping and accounting support in compliance with Israeli tax law
- Preparation and filing of periodic VAT and withholding tax returns
- Preparation of annual financial statements and tax returns
- Advice on local labor and tax regulations affecting the Embassy's local operations
- Liaison with the Israeli Tax Authority when required
- Ad hoc consultancy on accounting and fiscal matters concerning local Embassy operations

Equipment

To be provided by the Contractor:

- The Contractor shall use its own professional accounting software, tools and resources necessary to perform the engagement.

The following activities, not related to the ordinary scope described above, will be separately invoiced to the Embassy:

- Tax litigation assistance
- Due diligence engagements
- One-off special reports or audits requested outside the ordinary scope

Extraordinary consultancy services beyond the ordinary scope described above will be agreed upon and invoiced separately.

Work attire will be provided by the Contractor to full-time employees.

Purpose

This call for proposals is aimed to start a constructive dialogue with all interested companies. At this stage, statements of interest shall not be considered as binding. Those submitting statements of interests will not gain preferred placement position in the selection procedure.

Requirements

As a proof of sound business practices, applicants shall provide with the statement of interest the application form ("A-form") and the following information:

- business license;
- company profile;
- letters of references (if available).

How to Submit a Statement of Interest

The statement of interest (with the attached "A-form") must be sent by email no later than 2pm on November 15th, 2026 to the address amm.telaviv@esteri.it (subject: "CALL FOR PROPOSALS FOR ACCOUNTING (COMMERCIALISTA) SERVICES").

Tel Aviv, October 8th, 2026